

NORTHGATE SCHOOL DISTRICT

RATE AND FEE SCHEDULE

(RATES AND FEES ARE SUBJECT TO CHANGE)

Special Facilities (Industrial Arts, Home Ec., Art).....	\$45.00 per hour
Computer Labs.....	\$75.00 per hour
Classroom.....	\$35.00 per hour
Cafeteria - Elementary School.....	\$45.00 per hour
Cafeteria - High School.....	\$65.00 per hour
Kitchen Use and Appliances.....	**\$45.00 per hour
**Whenever a request is made to use any kitchen equipment, the group or person must hire a regular Food Service employee as designated by the Food Service Manager, to supervise all activities and equipment in the kitchen area.	
Gymnasium - Elementary School.....	*\$45.00 per hour
Gymnasium - High School.....	*\$75.00 per hour
*Gymnasium rental does not include showers.	
Auditorium - Elementary School.....	\$75.00 per hour
Auditorium - High School.....	\$100.00 per hour
Softball Field - High School - School Related Groups	No Charge
Softball Field - High School - Other Groups.....	\$50.00 per hour
Practice Football Field - High School - School Related Groups.....	No Charge
Practice Football Field - High School - Other Groups.....	\$30.00 per hour
Batting Cages - High School - School Related Groups.....	No Charge
Batting Cages - High School - Other Groups.....	\$45.00 per hour
Alumni Field.....	\$100.00 per hour
Concession Stand.....	\$50.00 per hour

NOTE: Generally, PTO, Booster organizations, District Youth Organizations, and other such organizations will have fees waived at the recommendation of the Building Administrator and approval of the Superintendent or his/her designee.

Custodial Fee: A custodial fee of \$30.00 per hour (for use of the fields, cafeteria and/or auditorium) will be charged for the period of time the building is occupied by any groups other than school-related. Additional time required for the proper cleaning of the areas utilized will be charged at the actual custodial hourly rate, including overtime if appropriate.

Fee for A.V. Equipment: A fee of \$60.00 per hour (for use at the Middle/High School) will be charged for the use of school equipment by other school community or non-community groups. Northgate will supply authorized and competent personnel to serve as an audio-visual crew for the P.A. systems, lighting, etc... (There is no AV charge at the elementary building.)

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RULES AND REGULATIONS

1. Any group or organization holding activities in a school or utilizing any school facilities shall be responsible for damage to such buildings and facilities.
2. Use of alcoholic beverages and/or controlled substances, as defined in the Pennsylvania Crimes Code, in any form on the premises is prohibited.
3. The use of tobacco is prohibited inside all school property and within 50 feet of any school building, bleachers or stadium.
4. Chaperones, attendants and other persons in charge shall remain in the building or on the grounds until all persons have left the premises. The building and grounds shall be vacated at the time indicated on the permit.
5. All groups shall confine themselves to the area assigned to their use.
6. The sale and use of refreshments are discouraged for reasons of maintenance and sanitation. Additional charges for wages and materials may be assessed for proper maintenance and cleanup in such cases where required.
7. I understand that I must abide by Board Policy, which is subject to change. A meeting should be scheduled with the building Principal if clarification is needed. In case of using the gymnasium, cafeteria/kitchen, auditorium or fields, a meeting is required with the Superintendent or designee, Head Maintenance person for building, police and Board Member as appropriate.

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APPLICATION FOR BUILDING PERMIT

INSTRUCTIONS AND REQUIREMENTS

The Northgate School District is now taking facility requests online through our CommunityUse calendar and request system.

Click on this link to access the CommunityUse Calendar:

<https://www.communityuse.com/default.asp?acctnum=695572947>

Individuals, groups or organizations making application for use of school premises are required to apply and submit their request online.

School-related Groups

Request must be submitted online at least (5) days in advance of the event.

A 24 hour cancellation notice is required.

School community and non-community groups

Request should be submitted at least (5) weeks in advance.

A 24 hour cancellation notice is required.